

ENTERING OUT OF STATE ID'S

- 1) When a voter is marked in the poll book as having an out of state ID begin by doing a New Voter Search to make sure that the individual doesn't have a record elsewhere in the state. If they are new to Power Profile click the "Add" button and proceed to step two.

Last Name	First Name	Middle Name	DL or ID #	Date Of Birth
Voter	Outtastate			

No potential duplicates found

Add Open

- 2) Add the voters address and click the auto fill button on the secondary toolbar to fill in the precinct part. Fill in the date of birth and source of the information (Polling Place if they were written into the poll book).

Voter ID: 5166814 ☐ Secure ☐ Signature ☐ Permanent Absentee

Name
 Title: Last: Voter First: Outtastate Middle: Suffix:

Address ☒ Standard ☐ Non-Standard
 Street No: 500 Sfx: Dir Prefix: Street: Conklin Type: St Dir Suffix:
 Unit Type: Unit No: City: Haynes State: ND Zip: 58639 CR:
 Clear Military: Precinct Part: 01.02 Email:

Voter Data
 SSN: - -
 DL or ID#:
 Date Of Birth: 10/10/1910 101 yrs. Gender:
 Place of Birth:
 Phone: 701 - - Unlisted Language:
 Work: 701 - - x: Race:

Federal Data
 Entry Date: 5/2/2012
 Status: A Reason:
 Source: Polling Place
 How Entered: ID Required:
 Assistance:
 ID Exempt: Citizenship Verified?

☒ Precinct ☐ Additional ☐ Addresses ☐ Prev/Alt ☐ Assistant ☐ Voting History ☒ Activity ☐ Attachments ☐ Early Voter ☐ Notes

Precinct Part: 01.02 Adams County 01.2 - Rural Adams W/ School

Districts
 Commissioner Districts At-Large
 Conservation Soil Conservation
 Judicial Southwest
 Legislative District 39
 School Hettinger School
 Southwest Water Authority Southwest Water Authority

Polling Places
 For Election:
 ADA:
 Default: Adams County Courthouse
 602 Adams Ave
 Hettinger, ND 58639
 ADA: N

- 3) Click the Prev/Alt tab. Fill in the Previous ID, the City, and the State.

<input checked="" type="checkbox"/> Precinct	Additional	Addresses	Prev/Alt	Assistant	Voting History	<input checked="" type="checkbox"/> Activity	Attachments	Early Voter	Notes
Previous									
Previous ID: <input type="text" value="PREVID"/>				Jurisdiction: <input type="text"/>					
Name									
Title: <input type="text"/>		Last: <input type="text"/>		First: <input type="text"/>		Middle: <input type="text"/>		Suffix: <input type="text"/>	
Address <input checked="" type="radio"/> Standard <input type="radio"/> Non-Standard									
Street No: <input type="text"/>		Sfx: <input type="text"/>		Dir Prefix: <input type="text"/>		Street: <input type="text"/>		Type: <input type="text"/>	
Unit Type: <input type="text"/>		Unit No: <input type="text"/>		City: <input type="text" value="Any Town"/>		State: <input type="text" value="SD"/>		Zip: <input type="text"/>	
Military: <input type="checkbox"/>									

- 4) Click save.
- 5) The Elections Unit will use this date to generate reports to notify other states to cancel their registration.